



KWAZULU-NATAL PROVINCE

HUMAN SETTLEMENTS
REPUBLIC OF SOUTH AFRICA

INVITATION FOR PROPOSALS

APPOINTMENT OF ADDITIONAL CETA ACCREDITED TRAINING PROVIDERS TO FORM PART OF THE DEPARTMENTAL TRAINING PANEL TO CONDUCT TRAINING FOR EPWP SKILLS DEVELOPMENT PROGRAMME LEARNERS IN VARIOUS DISTRICT THROUGHOUT THE PROVINCE FOR A PERIOD OF TWENTY-FOUR (24) MONTHS.

BID NUMBER	ZNB93/2022/23HSE
CLOSING DATE	20/12/2022
BID BOX NO.	04 (SITUATED AT THE 12TH FLOOR, DEPARTMENT OF HUMAN SETTLEMENTS, EAGLE BUILDING, 353 – 363 DR PIXELY KASEME STREET, DURBAN, 4001)
COMPULSORY BRIEFING SESSION DATE	DATE: 05 DECEMBER TIME: 11:00 VENUE: INKOSI ALBERT LUTHULI CENTRAL HOSPITAL (RESIDENTIAL HALL), VUSI MZIMELA ROAD, CATO MANOR, 4091
BID DOCUMENTS	Bid document can be downloaded from www.kzndhs.gov.za/tenders/advertisement_or www.etenders.gov.za/browse_opportunities/currently advertised
NOTE	(NO BID DOCUMENTS WILL BE ISSUED BY THE DEPARTMENT)
TECHNICAL ENQUIRIES	MR. THUTHUKA GOBA
CONTACT NUMBER	072 604 1383
BID ENQUIRIES	MRS R. GAFOOR 031 336 5142/ MR. S. MKHIZE 031 336 5241/ MR. S. BIYASE 031 336 5165/MR. V. MKHWANAZI 031 336 5420

THIS BID IS LIMITED TO TENDERERS WHO WILL MEET THE FOLLOWING PRE-QUALIFICATION CRITERIA (IN TERMS OF PREFERENTIAL PROCUREMENT REGULATIONS, 2017):

- (a) A BIDDER HAVING A MINIMUM B-BBEE STATUS LEVEL 1, AND MUST BE AN EME OR QSE**

(BIDDER TO SUBMIT ORIGINAL SWORN AFFIDAVIT OR ORIGINAL / CERTIFIED COPY OF BBBEE RATING CERTIFICATE, ISSUED BY AN AUTHORISED VERIFICATION AGENCY)

Note: A bid that fails to meet any pre-qualification criteria stipulated above will not be considered.

The KZN Department of Human Settlements hereby invites proposals from suitably qualified and experienced service providers to participate on **additional CETA Accredited Training Providers to form part of the Departmental training panel to conduct training for EPWP Skills Development Programme learners in various District throughout the Province for a period of twenty-four (24) MONTHS.**

NO.	SITE WHERE SERVICE WILL BE PROVIDED	BID NUMBER
1.	Additional CETA Accredited Training Providers to form part of the Departmental training panel to conduct training for EPWP Skills Development Programme learners in various District throughout the province for a period of twenty-four (24) months.	ZNB93/2023/23HSE

The successful applicant will be required to enter into an Agreement with the Department of Human Settlements. The applicant must comply with legislative requirements.

BACKGROUND

- 2.1. The Expanded Public Works Programme (EPWP) is a key government initiative, which contributes to Governments Policy Priorities in terms of decent work & sustainable livelihoods, education, health; rural development; food security & land reform and the fight against crime & corruption. EPWP subscribes to outcome 4 which states "*Decent employment through inclusive economic growth*".
- 2.2. Training is a critical component of the EPWP. Without training, the impact of the programme on the lives of beneficiaries will be limited, as will the long-term contribution to meeting the country's skills shortages. All EPWP projects must therefore include training of beneficiaries, as required by the Code of Good Practice for Employment under Special Public Works Programmes. Most of the activities in the EPWP are done on a project basis and the training for beneficiaries is therefore directly related to the skills needs of the projects on which people are employed.
- 2.3. The main objective of training in EPWP is to equip participants with skills and knowledge, which will enable them to effectively implement their projects and facilitate their sustainability after exiting EPWP projects. This therefore means the intension is to ensure that workers exiting from EPWP work opportunities are more marketable in the labour market than when they entered the work opportunity.
- 2.4. It must be noted that the Department obtained approval in August 2020 (see attached) for Training providers to form part of the training panel however, the panel only consists of only three (3) service providers.

SCOPE OF WORKS

- The training provider shall provide theoretical and practical training to all EPWP training participants recruited by the Department in accordance with the time schedule agreed upon.
- Provision of tool box with a set of tools for each EPWP participant undergoing training for effective teaching and learning.
- Ensure health and safety of all learners through provision of Personal Protective Equipment in line with COVID-19 regulations.
- Pay stipends to learners in accordance with stipulated minimum wage for EPWP participants at the end of each month.
- Submit monthly progress reports for each learner and at end of the training submit a final closeout report.
- On successful completion of training issue learners with their certificates of competency at the end of the training.

SPECIFICATION OF EPWP LEARNER'S TOOLBOXES (KIT): NATIONAL CERTIFICATE BUILDING AND CIVIL CONSTRUCTION

CARPENTERS	BRICKLAYERS
600MM SPIRIT LEVEL	600MM SPIRIT LEVEL
5M TAPE	5M TAPE
BUILDING LINE	BUILDING LINE
CHALCK LINE	CHALCK LINE
650MM STEEL CARPENTERS TOOLBOX WITH PADLOCK	650MM STEEL BRICKLAYERS TOOLBOX WITH PADLOCK
CARPENTRY PENCIL	CARPENTRY PENCIL
PLIER	BRICK HAMMER
COMBINATION SQUARE	STRAIGHT EDGE
STAR SCREW DRIVER SET	100MM BRICK BOLSTER
FLAT SCREWDRIVER SET	4LB CLUB HAMMER
HACKSAW & BLADE	PLASTERING TOWEL
STANLEY KNIFE	BUCKET
CROW BAR	GAUGING TROWEL(10-12 inches (25-30 in length)
SET WOOD CHISEL	WOOD FLOAT
TRIM HAMMER	19X200 CHISEL
CLAW HAMMER	BUILDING SQUARE 600X400
SLEDGE HAMMER	PLASTER HAWK
BUILDING SQUARE 600X400	BLOCK BRUSH WHITE WASH
	BLOCK BRUSH WIRE

SPECIFICATION OF EPWP LEARNER'S TOOLBOXES (KIT): NATIONAL CERTIFICATE IN COMMUNITY HOUSE BUILDING

Multi-Skilled Practitioners
40L Heavy Duty Backpack for Construction workers
600MM SPIRIT LEVEL
10M TAPE
BUILDING LINE

CHALCK LINE
CARPENTRY PENCIL
COMBINATION PLIER
COMBINATION SQUARE
STAR SCREW DRIVER SET
FLAT SCREWDRIVER SET
WIRELESS Steel roof hand drill
STANLEY KNIFE
CROW BAR 600MM IN LENGTH
SET WOOD CHISEL
TRIM HAMMER SMALL
CLAW HAMMER
SLEDGE HAMMER
BRICK HAMMER
STRAIGHT EDGE 2M
100MM BRICK BOLSTER
4LB CLUB HAMMER
PLASTERING TROWEL 200MM
BUILDERS BUCKET
GAUGING TROWEL(10-12 inches, 25-30 in length)
WOOD FLOAT
19X200 CHISEL
BUILDING SQUARE 600X400
40mm Brass Padlock

MEDICAL SCREENING AND THEIR SPECIFICATIONS		
DESCRIPTION OF MEDICAL SCREENING	SPECIFICATION/TESTS	EXCLUSIONS
Physical Work Performed on Heights/ Construction Work.	<ul style="list-style-type: none"> • Physical Examination. • Keystone View Vision screening/Snellen chart. • Basic Mass Index calculation. • Peak Flow/ Spirometric test (Lung Function Test)/ Chest X-ray. • Audiometric Test • Pregnancy test 	<ul style="list-style-type: none"> • Fear of Heights and/ or enclosed spaces. • Dizziness. • Poor vision, Snellen 20/40 either eye or both eyes. Keystone view screening: any tick on unacceptable/ retest block • Obesity greater than 115 kg with elevated BMI. • Uncontrolled Blood Sugar level greater than 10mmol/1. • Heart problem • Joints problem • Mental disorder • Epilepsy • Drug/ Alcohol dependency • Physical exertion

		<ul style="list-style-type: none"> • Any uncontrolled medical conditions. • Varicose veins • Glaucoma • Retin detachment • Diabetic on injection
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SPECIFICATION FOR PERSONAL PROTECTIVE EQUIPMENT

The aim is to provide personal protective equipment to EPWP learners participating in the EPWP Skills Development Programme.

Detailed Specification:

PRODUCT	PRODUCT DESCRIPTION
Two Piece Overalls	Colour Yellow: 2x two piece overall (J54 Quality 100% Cotton) branded with Human Settlements logo and EPWP logo. J54 Quality Cotton
T-Shirts	Colour Yellow: 2x t-shirt branded with Human Settlements logo and EPWP logo.
Safety boots	SABS approved safety boots
Reflector vests	Hi- Vis Reflective waistcoat 100% Polyester Tricot
Safety Gloves	Nitrile Heavy duty gloves for construction
Hard Hats	Nikki Industrial Hard hats
Goggles	Construction Goggles
Masks	Respirators/masks x 880-equivalent to 44 boxes with 20 masks inside

- The following qualifications will be targeted for relevant skills programmes during a cycle of the panel of providers:

National Certificate in Building and Civil Construction

SERVICES
TRAINING AND MENTORSHIP (PER PERSON)
PROVISION OF TOOLS(PER PERSON) as indicated in Section M
PROVISION OF PERSONAL PROTECTIVE EQUIPMENT WHICH ARE COVID-19 COMPLIANT(PERSON) as indicated in Section M
PAYMENT OF STIPENDS FOR THE DURATION OF SKILLS PROGRAMME (SIX MONTHS) (PER PERSON)
MANAGEMENT FEE IN RANDS FOR THE PAYMENT OF STIPENDS WILL BE AT 10% FIXED (PER PERSON)

Further Education and Training Certificate: Plumbing

SERVICES

TRAINING AND MENTORSHIP (PER PERSON)
PROVISION OF TOOLS(PER PERSON) as indicated in Section M
PROVISION OF PERSONAL PROTECTIVE EQUIPMENT WHICH ARE COVID-19 COMPLIANT(PERSON) as indicated in Section M
PAYMENT OF STIPENDS FOR THE DURATION OF SKILLS PROGRAMME (SIX MONTHS) (PER PERSON)
MANAGEMENT FEE IN RANDS FOR THE PAYMENT OF STIPENDS WILL BE AT 10% FIXED (PER PERSON)

National Certificate Community House Building

SERVICES
TRAINING AND MENTORSHIP (PER PERSON)
PROVISION OF TOOLS(PER PERSON) as indicated in Section M
PROVISION OF PERSONAL PROTECTIVE EQUIPMENT WHICH ARE COVID-19 COMPLIANT(PERSON) as indicated in Section M
PAYMENT OF STIPENDS FOR THE DURATION OF SKILLS PROGRAMME (SIX MONTHS) (PER PERSON)
MANAGEMENT FEE IN RANDS FOR THE PAYMENT OF STIPENDS WILL BE AT 10% FIXED (PER PERSON)

Stakeholders

Bidders must note the relevant stakeholders which are not limited to the list below for the successful implementation of EPWP Skills training programme:

- **National Department of Public Works**
- **Provincial Department of Public Works**
- **Traditional Leadership**
- **Local Leadership**
- **Project Steering Committees**
- **District Departmental Project Management**
- **ETC.**

**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:
MR. T. GOBA – 072 604 1383**

Eligibility Criteria

A COMPREHENSIVE COMPANY PROFILE / PROPOSAL MUST BE ATTACHED DETAILING ALL INFORMATION REQUIRED AS PER EVALUATION CRITERIA. THE PROFILE / PROPOSAL MUST HAVE TRACEABLE REFERENCES WITH A PROVEN TRACK RECORD. DOCUMENTARY PROOF OF COMPLETED PROJECTS MUST BE ATTACHED. IN CASES WHERE THERE ARE TEAMS, DETAILED CURRICULAM VITAE OF ALL KEY PERSONNEL IS REQUIRED. A MINIMUM OF 60% IS REQUIRED IN ORDER TO QUALIFY.

Key aspect of Eligibility	BASIS FOR POINT ALLOCATION	Score	Max Points
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Methodology	Define a clear methodology to provide training programme for participants on EPWP in the construction sector: 1. Administration-5 points 2. Inductions-5 points 3. Phase one of training with deliverables-10 points 4. Phase two of the training with deliverables-10 points	Good	21-30
	Acceptable (in terms of above).	Fair	9-20
	Lacks the appropriate level of experience (in terms of above).	Poor	0-8
RELEVANT EXPERIENCE	1. Clearly Indicates relevant experience in terms of number of completed similar projects. Reference letters signed by respective institutions must be attached for each project completed. 3 or more similar projects successfully completed- provide 3 and above reference letters. 30 Points	Good	30
	2 similar projects successfully completed –provide 2 reference letters.	Fair	20
	1 similar project successfully completed- provide reference letter-	Poor	10
RESOURCES ORGANOGRAM	Resource Organogram A. Detailed Organogram with curriculum vitae's detailing the duties and responsibilities of key personnel coupled with their experience. 20 Points	Good	11-20
	Organogram is acceptable 10 Points	Fair	6-10
	Lacks appropriate, applicable and relevant skills and resources (in terms of above) 5 Points	Poor	0-5
Financial Capacity	Provide proof of financial capacity to satisfactorily execute the required service, such should include the following: • Bank rating of the company indicating specific category. Category A	Good	20
	Category B	Fair	10
	Category C/ Letter of good standing with the bank.	Poor	5
	Did not provide bank rating letter/ Letter of good standing with the bank		0 Points
Total			100

Preferential Point Evaluation

The 80/20 Preference Points System will be utilized. In terms of Regulation 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8

6	6
7	4
8	2
Non-compliant contributor	0